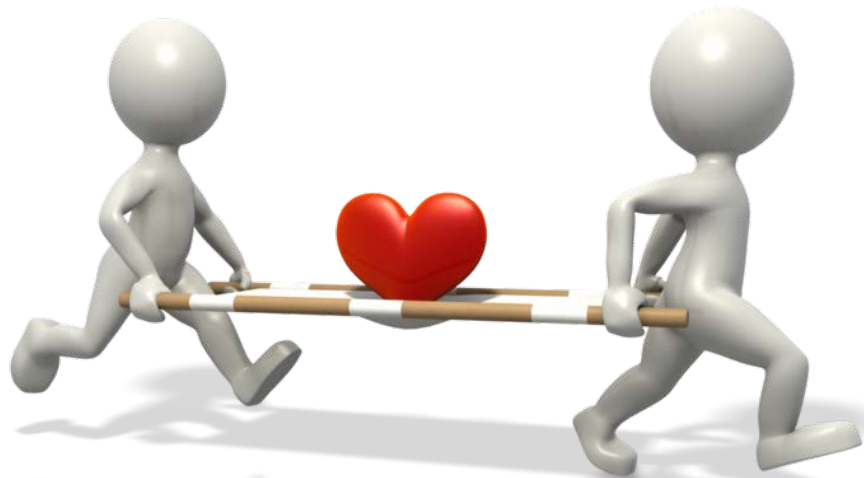


HARASSMENT



Will not be tolerated

It is our nursing home policy to provide a safe workplace. We will not tolerate any form of harassment. All employees have a duty to report harassment to their supervisor whether you are experiencing harassment personally or have witnessed it.

Examples of harassment:

- Spreading malicious rumors, gossip and lies
- Threats
- Making false accusations of co-workers mistakes
- Cruel comments, belittling, and insults
- Sexual harassment, unwanted touching, or stalking
- Unequal treatment due to race, gender, age, size, religion, or country of origin
- Intentional isolation, ignoring, and excluding co-workers
- Intimidation or manipulation
- Sabotaging or impeding a person's work
- Unjust, harsh, and constant criticism
- Invading a person's privacy or personal belongings
- Personal and offensive jokes
- Taking credit for someone else's work